

Westbury Home Owners Association (WHOA)

# MINUTES

Date: Tuesday, June 9, 2015

Location: 10243 W. Lake Dr., Littleton, CO 80127

Attendance:

- Introductions and sign-in
- Quorum: Achieved
- In attendance were: Clay and Wendy Cromley, Sharon Hilderbrant, Nick Roberts, Michael Holm, Jeff Taylor, and John Gaudio.

Discussion:

Meeting called to order at 6:43pm by Clay Cromley

1. **Approval of Today's Agenda:** Approved
2. **Approval of Minutes from May:** Approved
3. **Finance Update:** 37 paid dues, \$5,460.40 in checking and \$1401 in savings. No expenses were incurred.
4. **Old Business**

**Reminder of all ongoing action items:**

Welcome Packet and resources

- **ACTION ITEM:** All will gather approx. 6 take-out menus from nearby restaurants and Jeffco Parks trail maps for the welcome packet. Ongoing.
- **ACTION ITEM:** All get Harbor Freight mailing to then get freebies. Ongoing.
- Add brochure about Jeffco rules to packet

Increase participation in membership: collect dues from 25% of homes

- **ONGOING:** Emily will post membership reminders on NextDoor.com. She'll also update our website with meeting addresses and minutes.
- Nextdoor.com: 51 members as of May 11.

Build community:

- Food trucks (update from Clay): still working on partnerships with other neighborhoods. No further progress

**Specific Updates from May's Assignments:**

Permanent Signage for WHOA:

- Dan Witkowsky shared in the May meeting that Westbury was supposed to have a sign in storage somewhere on the property of Jeffco. Dan reached out to Jeffco and spoke with Brad Bauer with Jefferson County Roads. Brad said that the sign is no longer being stored by the county, and it's location is unknown.

6. **New Business**

- June Picnic – noon till 2:30 on June 13 in Westbury Park
  - **ACTION ITEMS:**

- Mike will get burgers, brats and buns from Costco
- Emily to bring veggie burgers and a side;
- Clay will bring charcoal, soda, bowls and plastic ware
- Nick will bring his gatorade cooler of water
- Sharon will bring plates and tablecloths
- Jennifer will bring their grill
- Others to bring side dishes
- Games – Clay will bring volleyball net
- National Night Out – August 4 at 6pm
  - Jennifer confirmed the sheriffs; **ACTION ITEM:** Jennifer will look into the fire department
  - “Take Cover” will perform
  - **ACTION ITEM:** Nick will reach out McGills for donated ice cream
- Other
- COHOPE Update: No update

## 7. Association Press Articles

Deadline is Saturday, June 13.

- **ACTION ITEM:** Clay to call Colorado Lasertype and find out how much it will cost to add an insert into the next newsletter.
- Motion was made to approve up to \$100 for adding an insert into the next newsletter. Motion was approved.
- Articles to be added to the next newsletter:
  - Traffic Update (Sharon)
  - Coal Mine Study (Dan Witkowsky)
  - Ordinance Writeup (Sharon)

## 8. Assignments

**Action items are highlighted above**

## 9. Upcoming Meetings

August 12<sup>th</sup> – (Jeff's House) 5974 S Lee Way  
 September 10<sup>th</sup> – (Sharon's House) 10270 W Burgundy Ave.

## 10. Inventory of Items

- Approx. 30 envelopes for dues, Nick
- Signs and stakes, Mike
- Community Garage Sale sign, Mike
- Welcome Packets, Clay
- Historical archives, Jennifer and Clay
- Address magnets, Mike
- Credit card, Nick and Clay
- Check book, Nick

## 11. Meeting adjourned at 7:38pm