

Westbury Home Owners Association (WHOA)

MINUTES

Date: Monday, May 11, 2015

Location: 6498 South Kline Court, Littleton, CO 80127

Attendance:

- Introductions and sign-in
- Quorum: Achieved
- In attendance were: Jennifer Ashworth, Emily Gonzales, Nick Roberts, Sharon Hilderbrant, Clay Cromley, Jeff Taylor, Laura Lewandowski, Drew and Stacey, and Dan Witkowsky

Discussion:

Meeting called to order at 6:47pm by Clay Cromley.

1. **Approval of Today's Agenda:** Approved
2. **Approval of Minutes from April:** Approved as modified: change the finance notes in the minutes to clarify that Sharon did articles of dissolution of non-profit, strike "partial" from Laura's attendance, revise "Cay" to "Clay", clarify signage verbiage
3. **Finance Update:** 36 paid dues, \$5590.40 in checking, \$1,250.93 in savings, includes \$50 boy scout check, \$25 reimbursement to Sharon, \$14 monthly service fee
4. **Old Business**

Reminder of all ongoing action items:

Welcome Packet and resources

- **ACTION ITEM:** All will gather approx. 6 take-out menus from nearby restaurants and Jeffco Parks trail maps for the welcome packet. Ongoing.
- **ACTION ITEM:** All get Harbor Freight mailing to then get freebies. Ongoing.
- Add brochure about Jeffco rules to packet

Neighborhood Garage Sale

- **ACTION ITEM: for Fall 2015:** the association will use Western Metals drop-off (to donate wires, pipes, etc.) - Jennifer offered her pick-up truck to transport collected metal recycling and will check with Ace.
- **ACTION ITEM:** Emily will continue to post meeting time and place on Nextdoor.com. Ongoing.
- **Completed:** Clay will added Nextdoor.com info in the welcome packet.

Improve safety of the intersections surrounding our neighborhood.

- **ACTION ITEM:** Sharon to write a summary of these positive changes for a future newsletter (by next month).
- **ACTION ITEM:** all will add to that Google Doc. Each board member will add themselves to the list with their contact info, too! Nick will add info about contact info for the bank. Link is: <http://goo.gl/2ycjqn>

Increase participation in membership: collect dues from 25% of homes – we have 16% currently

- **ONGOING:** Emily will post membership reminders on NextDoor.com. She'll also update our website with meeting addresses and minutes.

- Nextdoor.com: 51 members as of May 11.

Specific Updates from April's assignments

Permanent Signage for WHOA

- Pricing update from Emily – Emily provided update
- Dan shared that Westbury has a sign under the property of Jeffco (from a past widening at Kipling), and Dan will try to find out the contact. We will try to find the old sign.

Build community:

- Food trucks (update from Drew): working on partnerships with other neighborhoods.

6. New Business

- June Picnic – noon till 2:30 on June 13 in Westbury Park
 - **ACTION ITEMS:**
 - Mike will get burgers, brats from Costco
 - Emily to bring veggie burgers and a side;
 - Clay will bring charcoal, soda, bowls and plastic ware
 - Nick will bring his gatorade cooler of water
 - Sharron will bring plates and tablecloths
 - Jennifer will bring their grill
 - Others to bring side dishes
 - Games – Clay will bring volley ball net
- National Night Out – August 4 at 6pm
 - Jennifer confirmed the sheriffs; **ACTION ITEM: Jennifer will look into the fire department**
 - **"Take Cover" will perform**
 - **ACTION ITEM: Nick will reach out to McGills for donated icecream**
- Coal Mine Study in the Area- active mining in our area stopped in the 1940s; Dan is hoping to find historical stories about the mine; Laura will run a short blurb in the newsletter to encourage folks to email Dan: DanielWitkowski@aol.com.
- Other
- COHOPE Update: Clay gave update on the county assessor's valuation. Crime is same as April last year, up from March this year. Remember to keep your house and car doors locked. Free mental health training from Jeffco.

7. Association Press Articles

Deadline for content is this Friday, May 15.

Next issue deadline is Saturday, June 13.

Emily will write an article about NextDoor.com.

Sharon will write a summary about neighborhood garbage complaints

See above for stories about picnic and national night out.

Emily will get questions to Sharon, and Sharon will answer them for the "interview with the vice president" article, which would be due in June.

8. Assignments

Action items highlighted are due May 15 to Asha (vanillahope@outlook.com); all other action items listed above can be completed by June HOA meeting.

9. Upcoming Meetings

Include these in the newsletter:

June: Tuesday, June 9 at Clay Cromley's house (10243 W. Lake Dr)

no July meeting;

August: Wednesday, August 12 at Jeff Taylor's (5974 S. Lee Way)

10. Inventory of Items

- Approx. 30 envelopes for dues, Nick
- Signs and stakes, Mike
- Community Garage Sale sign, Mike
- Welcome Packets, Clay
- Historical archives, Jennifer and Clay
- Address magnets, Mike
- Credit card, Nick and Clay
- Check book, Nick

11. Meeting adjourned at 8:37 by Clay.

Respectfully submitted by Emily Gonzales, Secretary