

Westbury Homeowners Association (WHOA)

June 14, 2012
Meeting Minutes

www.westburyhoa.us

Location: 10154 W. Lake Drive

In Attendance: Madonna Gaudio, Jennifer Ashworth, Sharon Sharon Hilderbrant, Mike and Ann Holm, Clay Cromley, Nick Roberts, Marcelo Garcia.

Discussion Points

1. **Introduction and Sign-in:** Completed
2. **Agenda Approved:** approved unanimously
3. **Financial Report:** Account Balance \$5,413.49. (\$0.23 interest earned in May) New checks will be ordered once officers and board members are elected.
4. **Previous Meeting Minutes:** May 9, 2012 Meeting Minutes approved unanimously.
5. **Old Business**
 - a. **Board Elections.** The June Monthly Newsletter was not delivered to the majority of households in WHOA. A motion was made to postpone election until July. This motion was approved unanimously. Further discussion was had by the quorum and a motion was made to move forward with the election results due to the fact that officers were running unopposed. This motion was approved unanimously and election was held.
 - i. **Candidates**
 - **President:** Jennifer Ashworth (Elected)
 - **Vice President:** Sharon Hilderbrandt (Elected)
 - **Treasurer:** Drew Zarn (Elected)
 - **Secretary:** Nick Roberts (Elected)
 - **Board Members:** Mike Holm (Elected), Clay Cromley (Elected), Madonna Gaudio (Elected), Marcelo Garcia (Elected), Laura Lewandowski (Not Elected).
 - ii. **WHOA Re-Incorporation with State:** Sharon reported that WHOA would not have to pay annual dues with the state if we did not reincorporate. Sharon will continue to do research; she has contacted a real estate attorney and will see about having him join a future board meeting to discuss our available options.
 - iii. **Board Discussion Items:** Continued discussion on what events WHOA could provide to Westbury households: Suggestions include a Fall Clean-up, neighborhood garage sale, large item pickup days, National Night Out.

6. New Business

- a. **WHOA Checking Account:** It was discussed to have the treasure review account balances and expenditures during each meeting. Guidelines suggested were to have approval given for expenditures. A suggestion was made to have approvals for items over \$25 and having two signers on the checking account, the President and Treasurer.
- b. **House Fire in WHOA:** A recent storm in area caused a house to be struck by lightning and causing fire. Ann and Mike will reach out to the home owners to ask if they would write up a summary of the events to be placed in an upcoming Association Press and also have the board reach out to West Metro Fire to send a thank you on behalf of the WHOA for their quick response to the fire.
- c. **Future Meetings:** Discussion of to rotate day of week each monthly meeting will be held. Day of the week would be Monday through Thursday.
- d. **WHOA signs:** 2 of the 3 metal signs have been located and are already pre-printed with Wednesday. Suggestion to place pre-printed magnet over Wednesday to change the day of meeting according to the schedule. It was also discussed to replace the signs.

7. Other: No additional business

8. Assignments:

- Jennifer will send Drew May Meeting notes to be posted on the website.
- John Gaudio to submit information to Jim Riss for newsletter. To be includes is results of election, increase font on web address at top of newsletter.
- Donna to give historical WHOA artifacts to Jennifer or Nick for storage.
- Jennifer to send meeting notes template to Nick.
- Marcelo will post signs in neighborhood entrances announcing next meeting.

9. Next Meeting: Monday, July 9, 2012 at 6pm. Meeting to follow community pot-luck at Jennifer's house at 10095 W. Arbor Pl.

10. Meeting adjourned

--Nick Roberts, Secretary WHOA