

Westbury Home Owners Association (WHOA)

www.westburyhoa.us

Date: Thursday September 12, 2013 6pm

Location: 10154 W. Lake Dr.

Meeting Minutes

In Attendance: Donna Larson, Drew & Stacey Zarn, John & Madonna Gaudio, Clay Cromley, and Jeff Taylor (via phone).

Introductions and sign-in: completed.

A quorum was achieved

Discussion Points:

1. **Approval of Agenda**
2. **Approval of Meeting Minutes as amended from August 2013**
3. **Financial Update:** Current balance of \$5,426
4. **Dues:** 16% received YTD. 44 of 273 homes for a total of \$880 received. 24 Homes from the North and 19 homes from the South.
5. **Old Business:**
 - a. Sharon following up on the letter from Doug Sutton RE: Denver water sewer fee. **COMPLETE**
 - **Goals for 2013**
 - a. Homeowners Dues \$20 per household – **In Progress.**
 - b. Helping Neighbors program – **In Progress.**
 - Clay received a call from John Manger. He needs some evergreen trees and bushes trimmed. Clay will see if we can do this during the November clean-up day.
 - c. Summer picnic – May 18th Saturday at the park 12pm. **COMPLETE**
 - d. National Night Out – August 6th **COMPLETE**
 - Approximately 15 families, 35 people attended the event. 3 families paid dues.
 - Nick to Send pictures to Madonna
 - e. By-Laws Updated **COMPLETE**

Upcoming

- a. Community garage sale – September 20th and 21st (Friday and Saturday)
 - Flyers promoting Garage Sale. Jennifer to add to flyer hours for dumpster and ARC donation truck pickup at 4pm. No TVs or monitors in dumpster.
 - Signs outside of neighborhood, Clay and Jennifer will put up on Thursday, September 19.
 - Post ad on craigslist on Thursday 9/19. Jennifer will post ad on craigslist on Thursday and refresh it Friday and Saturday.
 - Place ad in Columbine courier. Nick will do.
- b. Large item dumpster drop – September 21st Saturday.
 - Dumpster rental. To be manned by Jeff Taylor from 10-12, Nick Roberts (John Gaudio as backup) from 12-2, Jennifer Ashworth from 2-4. Dumpster to be picked up on Monday, September 23.
 - Boy Scouts to assist, Jennifer to coordinate. Time: 10am-4pm.
 - Items allowed, posted in newsletter by Madonna

- Donation/dues Jar, Clay will give the Jar to Jeff for the first shift at the dumpster.
 - ARC donations will pick up at 4pm near the dumpster. ARC will take everything but TVs, monitors, mattresses, and box springs.
 - Check with Jim to see if it is ok to park dumpster across this street from his house. – Jennifer will follow up with Nick on this.
 - Sign for dumpster times and ARC pick-up, Madonna will make.
- c. Neighborhood cleanup day – November 2nd (weather permitting), backup date of Saturday November 9th if necessary.
 - Preparation Check List – Clay
 - Clay will prepare an article for the newsletter and send to Madonna.
 - d. Welcome Packet – Nick.
- **Goals 2014**
 - a. Boy Scout Canned Food Drive-TBD for 2014. This year canned food drive is Saturday, Oct. 19.
 - b. Meet the board ice cream social- April 2014.
 - c. ID alternate ways to solicit payment of dues.
 - d. Determine if we should do neighborhood clean ups once or twice each year.
6. **New Business:**
 - a. Need to solicit list of names for candidates for the 2014 HOA board and slate of officers.
 7. **Association Press Articles:**
 - a. Where in Westbury
 - b. Soliciting new board members
 - c. November Clean up
 - d. Canned food drive
 8. **Assignments:**
 - a. Assignments designated throughout discussion.
 9. **Upcoming Meetings:**
 - September 12th, 10154 W Lake Pl
 - October 14th, 6498 S Kline Ct
 - November 12th, TBD
 - December 11th, 10270 W Burgundy
 10. **Inventory of Items:**
 - a. Envelopes for Dues: Nick
 - b. Signs (3): Clay
 - c. Community Garage Sale Sign: Jennifer
 - d. Historical Archives: Jennifer
 11. **Meeting Adjourned**
 12. **Other**
 - a. Add additional signer to checking account - Drew and Jennifer will go to bank on a Saturday morning.
 - b. Suggested to hold the “Meet the Board” in April 2014 at Pizza Hut.
 - c. Send a Thank you card to Pizza Hut at the end of the year.
 - d. Correct the email listed for Jeff Taylor (jeff.taylor@5280.com).