

# MINUTES: JANUARY 2017

Westbury Home Owners Association (WHOA)

Date: Monday, January 9, 2017

Location: Meyer Residence 10073 W. Lake Dr

**Attendance:** John and Madonna (same household), Clay Cromley, Laura Lewandowski, Sharon Hilderbrant, Eric and Megan Meyer (same household)

Introductions and sign-in, quorum status: Quorum was met.

Meeting called to order at 7:25pm by Eric Meyer, presiding.

## **Discussion Points:**

**1. Approval of today's agenda:** Approved with modifications

**2. Approval of Minutes from December:** Approved as submitted

### **3. Finance Update**

- Account Balance - Sharon provided the account balance sheet. There were a couple of amendments to the format. Clay gave Eric the PayPal processing tool and login is to be provided to Eric by Clay.
- 2017 memberships - 50 memberships
- Preliminary budget document for January meeting – Sharon presented the proposed budget and it was approved as submitted

### **4. Old Business**

- Nextdoor.com members and activity – Everyone on the board is a member.
- Signage -Eric was to get pictures from Mike and get signs ordered. They will be 36x24, magnetic and retro reflective highway grade. We will have different magnets for the meeting addresses and upcoming events.
- Velasquez plaque rehab – No updates yet from boy scouts. It needs to be cleaned and waxed. May be this can be done in May with spring clean-up.
- COHOPE update -Laura is going to the meeting on 2/1/17.
- Association Press article ideas – Eric to prepare article on the C470 delay in road construction and submit to Laura by Friday 1/13/17 noon. Goals for 2017 and upcoming meeting dates.
- New HOA officers were introduced
- Goal to increase HOA membership by 20% of homes in Westbury
- Eric, Sharon, and Clay met at bank to take care of transferring signing privileges. Drew had to sign over bank account ownership. Emily submitted her receipts for the Christmas party and reimbursement was approved.

### **5. New Business**

- Work on updating procedures in by-laws for transfer of bank privileges.
- Furry in Westbury pics?

### **6. Upcoming Dates**

- Upcoming meeting dates: 3/8/17 Wednesday at Laura's, 4/13/17 at Sharon's, 5/8/17 at Meyer's, June is the social.

### **7. Assignments**

- Clay is picking up Blackjack gift certificates and get PayPal login for Eric.
- Laura is attending COHOPE 2/1/17
- Eric is getting signs ordered

## **8. Inventory of Items**

- Meeting signs, Community Garage Sale sign, Mike
- Welcome Packets, 1 remaining Blackjack pizza certificate, Clay
- Historical archives, Jennifer, and Clay
- Address magnets, Mike
- Debit card, Eric, Sharon, and Clay
- Checkbook -Sharon
- Dumpster donation sign, Laura

## **9. Meeting adjournment**