

Minutes: November 2016

Westbury Home Owners Association (WHOA)
Date: Wednesday November 9, 2016 – 6:30pm
Location: Ashworth residence (10095 W Arbor Pl)

Attendance: Laura Lewandowski, Jennifer Ashworth, Sharon Hilderbrant, Emily Gonzales, Clay Cromley, Eric & Megan Meyer (same household) –

Introductions and sign-in, quorum status: Quorum achieved

Meeting called to order at ___6:40pm___ by Clay Cromley, presiding.

Discussion Points:

1. Approval of today's agenda:

2. Approval of Minutes from October: Approved as submitted

3. Finance Update

- Account balance - \$6852.00
- 2016 memberships – 50 (to date)
- Preliminary budget document for December meeting - Nick is working on preliminary budget to give to Sharon at the December 2016 meeting.

4. Old Business

- Nextdoor.com members and activity – Eric and Megan have signed up. We need list of email addresses to create a contact list. (Sharon H.)
- Signage - Dimensions were given to Eric to get pricing. (30"X18")
- Velasquez plaque rehab – There are no updates yet.
- COHOPE update – Alliance HOA for SW Jeffco – Car thefts and auto break ins up. CDOT news: Potential upgrade to C470 Kipling to Morrison to add a lane. A 40% increase to CDOTs budget has been proposed.
- Neighborhood clean-up recap – Event went great. Thank you to all who participated.
- Association Press article ideas – Westbury election announcement, Holiday party Dec. 1st 6pm – 8pm with an appearance from Santa Claus.
- Clay needs to distribute certificate to November Furry winner – address? –Clay still working on getting certificates. (2)
- Christmas party assignments – Potluck with games. Emily will pick up beverages and utensils
- Election of officers for 2017 HOA Board – unanimous vote elected Officers.

5. New Business

- Meet the new board party or standard meeting? – January meeting introduce new officers. Discuss goals for 2017
- Other – Articles for Newsletter - accomplishments of HOA for 2016. February Newsletter detail goals for 2017.

6. Upcoming Dates

- **December 1 (Thu)** Christmas Party (Emily's)
- **January** – 1/9/17 at the Meyer's (10073 W. Lake Dr.) 7pm dessert by host
- **February** – 2/7/17 at Mike's (Clay is to confirm this) 7pm Dessert meeting?

7. Assignments

- Make sure everyone with assignments leaves meeting with a note!
Eric was working on signage. Clay is showing Sharon the HOA email, getting 2 certificates for Furry in Westbury winners and making more welcome packets. Emily is picking up beverages and utensils for

Holiday party and getting new neighbor info on new family on Lee. Sharon is picking up gifts. Laura's daughter is coming up with games for party. Jennifer is working on Velasquez plaque.

8. Inventory of Items

- Meeting signs, Community Garage Sale sign, Mike
- Welcome Packets, 1 remaining Blackjack pizza certificate, Clay
- Historical archives, Jennifer and Clay
- Address magnets, Mike
- Credit card, Nick and Clay
- Checkbook, Nick
- Dumpster donation sign, Laura

9. Meeting adjournment – at about 8:10pm

Respectfully submitted,

**Megan Greene,
Secretary (WHOA)**